

**Proceedings of 3<sup>rd</sup> meeting of IJSC, NBPGR, New Delhi held on 24<sup>th</sup> January, 2017 at NBPGR, New Delhi**

The 3<sup>rd</sup> meeting of IJSC, NBPGR, New Delhi was held on 24<sup>th</sup> January, 2016 at H.B.Singh Committee Hall, NBPGR, New Delhi under the chairmanship of Director, NBPGR, New Delhi. The meeting was attended by the following:-

**Office Side**

- |                      |                |
|----------------------|----------------|
| 1) Dr. Kuldeep Singh | Chairman, IJSC |
| 2) Dr. S.K.Malik,    | Secretary      |
| 3) Dr. Sherry Jacob  | Member         |
| 4) Mr. Vivek Purwar  | Member         |
| 5) Mr. D.S. Bisht    | Member         |

**Staff Side**

- |                        |                         |
|------------------------|-------------------------|
| 1) Sh. Yogesh Gupta    | Secretary (Officiating) |
| 2) Sh. Mahesh Ram      | Member (CJSC)           |
| 3) Sh. Dikshant Gautam | Member)                 |
| 4) Sh. Yatish Chandra  | Member)                 |
| 5) Sh. Braham Prakash  | Member)                 |

Dr. S.K. Malik apprised the house about the Action Taken Report on various agenda items discussed in 2<sup>nd</sup> IJSC meeting. Thereafter Chairman, IJSC informed the house to initiate the discussion on new agenda items. The following agenda items were taken up for discussion:-

- 1) **To discuss about the late payment to CGHS empanelled hospitals under cashless facility.**

It was informed in the house that the CGHS empanelled hospitals (Saroj Hospital, Rohini, Delhi) having the problem of late payment will be contacted and the matter will be resolved.

**Action: Sr.A.O.**

- 2) **To provide semi skilled/skilled man power to administrative staff.**

The IJSC informed the Chairman, IJSC that the rate of retirement in administrative staff is higher than the rate of new appointment resulting in increase of work load on the remaining staff. The Chairman, IJSC directed Sr.A.O. to provide the skilled/skilled man power to administrative staff at required places.

**Action: Sr.A.O.**

- 3) **To discuss the delay in constitution of Institute Grievance Committee (IGC).**

The IJSC informed the chairman, IJSC that the constitution of IGC has not been done Since August, 2013 as per the ICAR rules due to which the staff is unable to file its grievances. The Chairman, IJSC assured the constitution of IGC as per the ICAR rules at the earliest.

**Action: Sr.A.O.**

- 4) **To fix the responsibility of concerned officer in pending cases relating to the APAR up gradation and DPC meeting.**

The Chairman, IJSC showed his unhappiness on such pending cases and agreed that the concerned cases will be seen for further necessary action.

**Action: Sr.A.O.**

*C. Subh*  
27/2/2017

- 5) **To fix the responsibility of concerned officer for not filling the sanctioned posts timely.**

The matter was discussed in the house and The Chairman, IJSC assured that sanctioned posts of all categories would be filled at the earliest.

**Action: Sr.A.O.**

- 6) **To follow the ICAR Order NO. 11(34)/2000/E-IV dt. 28/09/2001 for conducting the DPC meeting twice in a year.**

The Chairman, IJSC agreed and also directed Sr.A.O. that DPCs should be held twice in a year i.e. in the month of January and July.

**Action: Sr.A.O.**

- 7) **To provide rubber/synthetic mat facility in Badminton court of NBPGR, New Delhi.**

The Chairman, IJSC directed the IJSC to follow the matter with Head, Germplasm Evaluation division, NBPGR, New Delhi.

**Action: IJSC**

- 8) **To transfer the staff on humanitarian grounds.**

The Chairman, IJSC agreed to consider the transfer of staff on humanitarian grounds as and when any such case comes into the light.

**Action: Sr.A.O.**

- 9) **To pay the risk allowance and caretaker allowance.**

The chairman, IJSC directed the Sr.A.O. to start the process for constitution of a committee for the risk allowance. The chairman, IJSC also agreed that the caretaker allowance will be paid to the caretaker.

**Action: Sr.A.O.**

- 10) **To shift the administrative staff working more than 3 years on the same seat.**

The chairman, IJSC also agreed to shift the staff working more than 3 years on the sensitive seats. The other administrative staff will be shifted after the completion of 5 years on the same seat.

**Action: Sr.A.O.**

- 11) **To distribute the administrative work to administrative staff and the other staff as per their qualification and appointment.**

The IJSC informed The Chairman, IJSC about the ICAR rules for not appointing the Scientific/Technical staff for the administrative works.

**Action: Sr.A.O.**

*W  
Gupta  
22/2/2017*

*Rahul  
22/2/17*

**Additional agenda items taken up with the permission of Chair**

**A-1) To provide the benefit of MACP Scheme to the eligible staff.**

The IJSC informed the chairman, IJSC that benefit of MACP (Modified Assured carrier Progression ) has not been given in some cases which are still pending. The Chairman, IJSC agreed for giving the benefit of MACP Scheme to the eligible Staff at the earliest.

**Action: Sr.A.O.**

**A-2) To depute permanent employee in NBPGR Guest house, New Delhi.**

The Chairman, IJSC agreed for consideration of the matter.

**Action: Sr.A.O.**

**A-3) To request IARI, New Delhi to provide Type-II residential quarter to NBPGR staff already residing in Type-I residential quarter, IARI, New Delhi.**

The Chairman, IJSC directed the Estate Section to start the process in this regard.

**Action: Estate Section**


**A-4) To provide opportunity to DPLs to work on the permanent seats.**

The matter was not agreed.

**A-5) Next meeting of IJSC.**

It was decided that the next meeting of IJSC shall be held at NBPGR R/S, Shimla (H.P.) on 24<sup>th</sup> April, 2017

The meeting ended with the vote of thanks to the Chair.

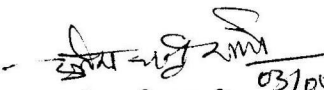
  
(Yogesh Gupta)  
Secretary (Officiating),  
IJSC, Staff side  
NBPGR, New Delhi

**संस्थान संयुक्त कर्मचारी परिषद की बैठक दिनांक 24/01/2017 को हुई बैठक के**  
**संदर्भ में सम्बंधित अनुभागों से प्राप्त प्रगति रिपोर्ट का विवरण**

1. सरोज हस्पताल, रोहिणी, दिल्ली का कोई भी भुगतान बकाया नहीं है और बिलों का भुगतान समय पर किया जाता है ।
2. आवश्यकता अनुसार अनुबधित कर्मचारी कार्यरत है ।
3. संस्थान शिकायत समिति का चुनाव करा दिया गया है एवं गठन समबधित प्रस्ताव संस्थान प्रबंधन समिति कि बैठक में स्वीकृती हेतु प्रस्तुत किया जाएगा ।
4. विभागीय पदोन्नति कर दी गई हैं ।
5. इस संदर्भ में कार्यवाई जारी है ।
6. विभागीय पदोन्नति के संदर्भ में परिषद के निर्देशानुसार कार्यवाई की जाती है ✓
7. विभागाध्यक्ष, जन्मद्रव्य मुल्यांकन विभाग से चर्चा कर ली गई है शीघ्र कार्यवाई का आश्वासन दिया गया है ।
8. इस संदर्भ में किसी भी प्रकार का आवेदन लम्बित नहीं हैं ।
9. जोखिम भते के लिए समिति का गठन कार्यालय आदेश संख्या 1-6/2009/समन्वय/228/4 दिनांक 24/04/2017 जारी कर दिया गया एवं कैयर टेकर भते के लिए स. प्र. अधिकारी (सम्पदा) को पत्र जारी कर दिया गया है ।
10. इस संदर्भ में कार्यावाही जारी है ।
11. प्रशासन से सम्बधित कार्य किसी वैज्ञानिक एवं तकनीकी वर्ग को नहीं दिया गया है ।

**अतिरिक्त एजेंडा पर की गई कार्यवाई का रिपोर्ट**

- A-1 लम्बित मामलों में कार्यवाई कर दी गई और अन्य पात्र कर्मचारीयों कि एम.ए.सी.पी.एस. नियमानुसार दी जाएगी ।
- A-2 श्री यू. सी. सती, सुरक्षा अधिकारी अतिथि ग्रह का अतिरिक्त कार्यभार देख रहे हैं ।
- A-3. सहायक प्रशासनिक अधिकारी (सम्पदा) को दिनांक 24/01/2017 को हुई बैठक के संदर्भ में प्रगति रिपोर्ट का विवरण दिनांक 05/05/2017 को होने वाली बैठक में देने के लिए पत्र जारी कर दिया गया है (प्रति संलग्न)।
- A-4 इस संदर्भ में कार्यवाई जारी है ।

  
(यू. सी. शर्मा) 03/05/17  
प्रशासनिक अधिकारी

**प्रति:-**

1. डा. कुलदीप सिंह, निदेशक एवं अध्यक्ष, सं. सं. क. परिषद, रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।
2. डा. एस. के. मलिक, प्रधान वैज्ञानिक एवं सचिव (कार्यालय), रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।
3. डा. जे. सी. राणा, विभागाध्यक्ष एवं सदस्य (कार्यालय), रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।
4. डा. टी. वी. प्रसाद, व. वैज्ञानिक एवं सदस्य (कार्यालय), रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।
5. डा. (मिसज) शैरी जैकब, वैज्ञानिक एवं सदस्य (कार्यालय), रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।
6. श्री विवेक पुरवार, व. प्र. अ. एवं सदस्य (कार्यालय), रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।
7. श्री डी. एस. बिष्ट, व. वि. एवं ले. अ. एवं सदस्य (कार्यालय), रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।
8. श्री सुभाष चन्द्र, सचिव (कर्मचारी वर्ग), रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।
9. श्री योगेश कुमार, सदस्य (कर्मचारी वर्ग), रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।
10. श्री ब्रह्म प्रकाश, सदस्य (कर्मचारी वर्ग), रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।
11. श्री दीक्षांत गौतम, सदस्य (कर्मचारी वर्ग), रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।
12. श्री यतीश चन्द्र चंदौला, सदस्य (कर्मचारी वर्ग), रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।
13. श्री महेश राम, सदस्य (कर्मचारी वर्ग), रा. पा. आ. सं. ब्यूरो, नई दिल्ली ।